

## OFFICE OF EQUAL EMPLOYMENT OPPORTUNITY

### Mission

To manage and direct the Equal Employment Opportunity and Affirmative Action Program(s) for the Commander, USACE.

### Functions

1. Serves as principal advisor to the Commander, USACE.
2. Manages the complaints processing system.
3. Develops policy and guidance to assure that proper resources are provided for mission accomplishment.
4. Functions as Project Manager for EEO automation requirements.
5. Monitors and assesses the equal opportunity climate of USACE activities to improve the quality of life for civilian personnel.
6. Directs and manages EEO training for USACE workforce.
7. Conducts program evaluation to ensure EEO statutory and regulatory compliance.
8. Manages the civilian EEO career program.